



## ARTWORK DISPLAYS

Our regular rotation of artwork displays are intended to give emerging artists and members of the local community an opportunity to exhibit their work. It is not designed for professional artists.

We currently have wall spaces available for displaying work. If you would like to arrange a time to be shown the wall spaces, please contact us on 0121 449 8585 or [info@moseleyexchange.com](mailto:info@moseleyexchange.com)

If you are interested in applying for your work to be displayed, please read through the following information, complete an application form with details of the pieces you would like to be considered for display and attach example images of each piece (if you have a preference for a particular wall space, please also indicate this on the application form).

- Artwork will be displayed for six weeks.
- Each new display will be promoted on our web-site.
- In the event of enquiries regarding sales, details will be passed to the Artist to negotiate sale and delivery arrangements directly with the customer.
- No commission will be deducted from sales.
- We are not responsible for any loss or damage to your work during the installation, display or removal. You should consider insurance arrangements for your work.
- The following administration fee/s will be requested prior to the artwork being displayed to cover use of the display equipment, hanging of the artwork, web-site and other display/publicity material.

£40 fee for the wall in the Reception Hall (approx. 3m)

£50 fee for one of the Co-working Room walls (approx. 6m)

£80 to hire all wall spaces for display.

To hire the room, see our room hire service ([www.moseleyexchange.com](http://www.moseleyexchange.com))

- Artwork and information required for promotional material should be submitted at least 4 weeks prior to the display opening date.
- Payment should be completed prior to or at the time of the installation.
- Pieces for display should be delivered to the Exchange at least 48 hours prior to the first day of the exhibition together with an Artists Biography and/or Statement, including pricing information, contact information or business cards.
- Display pieces will be available for collection 3 days following the display end date.

**Please return the completed application form and supporting images to [info@moseleyexchange.com](mailto:info@moseleyexchange.com) or to the following address:**

**The Moseley Exchange  
149-153 Alcester Road, Moseley  
B13 8JP Birmingham**



## APPLICATION TO DISPLAY ARTWORK

Name \_\_\_\_\_  
Contact Number \_\_\_\_\_  
Email Address \_\_\_\_\_  
Website \_\_\_\_\_  
Would you like to display the exhibition on our website? Yes/No \_\_\_\_\_

**Title of exhibition**, and brief description of your work (please attach a separate sheet if required):

Please give further details of the pieces you would like to display:

<b>Title &amp; Description (including media)</b> <i>Please send digital images of all pieces to <a href="mailto:info@moseleyexchange.com">info@moseleyexchange.com</a></i>	Dimensions	Price

Any other notes (including preferred wall space, if applicable)

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

### Office Use

<b>Exhibition Dates</b>	From:	To:
<b>Deposit payment date:</b>	<b>Amount:</b>	<b>Payment Method:</b>
<b>Full payment date:</b>	<b>Amount:</b>	<b>Payment Method:</b>